

MATCH DIARY (2007-2008)

- ❑ Notify your opponents and referee of the Kick Off time and venue by 21:00 Tuesday night preceding the game. Kick Off between 10am and 2.30pm. (*)
Check with your opponents to avoid a colour clash – AWAY team to change (Rule 9)
- ❑ Notify Divisional Representative of Postponements and referee. Get permission from Divisional Representative for re-arrangement of matches.
(This should also include changes to published KO times)(*)
- ❑ HOME MATCH- You should provide a match ball (and spare), Referees assistant flags and corner flags (Not mini soccer).
Check and swap match cards and registration cards prior to the match starting. (*)
Fully complete match card with Date, K.O time, Club Name, Age group, Division, Teams, Competition, Result, Goal Scorers, Referees name (number if applicable) and mark out of 100. Manager, Opposition manager signed card, did you receive registration cards and opponents conduct (players & supporters).
Pay the Referee (if applicable).
- ❑ Phone result of match to Divisional Representative within the stipulated time period.
If required (Not applicable to U7) – refer to league handbook, league meeting. (*)
If the match is postponed you still have to inform the divisional rep state the reason.
- ❑ Post fully completed match card by Monday- see league handbook for details. (*)
Any mistakes/omissions or late cards also incur a Fine.
For postponed matches DO NOT send in match cards.
- ❑ Send report into league with match card if marking Referee with 50 or less. (*)

Other useful information

If you leave a message, ask for a return call so you know they got it.

If you get no return call by 18:00 Wednesday contact the Secretary of the opposition and ask them to pass the message on. (Phone numbers in League Hand Book)

It is advisable to carry League handbook for clarification at matches.

I.e. How long do they play, size of football, is there extra-time or not (cup matches).

Carry registration / emergency contact details with you at all team events.

Carry First Aid kit with you at all team events.

- ❑ NOTE: (*) If any of these items are not carried out correctly could result in a fine by the league.

Reporting Results – You may have to leave message on answer phone have the following information available.

Stating age group – **Under 8** - Division – **Mars**,

Fixture & Score – **United 1 - Rovers 1**,

Goal scorers for United (K. Brown) - Rovers (B. Smith)

League Welfare Officer

Tess Pinney 01708 852872